

4.12 Grievance Redressal Format

1. Reference No.: Date:

2. Name of Principal Consultant(s):.....Designation.....

3. Organisation:

4. Name of the Client:.....

5. Title of the work:

6. Nature of the Grievance Please tick (Any One)

Time Material Policy Personnel Vigilance Finance

7. Details of the Grievance.....

Signature of Consultant

I vouch for the details presented by me related to the grievance are true to my knowledge. Further I also acknowledge that I will accept the decision of authorities.

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SAGE Consultancy Cell

The grievance is solved as per the policy of Consultancy Cell and the recommendation is as under:

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SCS Coordinator

Accounts Officer

Director/Dean/VC